Test Date: Sunday, December 4, 2022

Test Location: Bunn Intercultural Center (ICC), Georgetown University, DC
37th St NW & O St NW, Washington, DC 20057

Observance of COVID-19 Health and Safety Measures

- All the test takers must submit documentation showing you have been vaccinated against COVID-19 with a vaccine authorized for emergency use or granted approval by the U.S. Food and Drug Administration (FDA) or the World Health Organization (WHO) at the Georgetown University Visitor URL https://gucovid.force.com/visitor/s/?event=VE5519 See Georgetown University Visitor Registration (p.5) for instructions.
- You will be notified if you have not submitted vaccine documentation by the day before the event. You will not be allowed to visit campus if you do not complete the submission process.
- You will receive a short health attestation form via email from Georgetown University the morning of your visit. Complete the form, attesting that you are symptom free at the beginning of the day you will be on campus.
- You must comply with the University public health guidelines: https://www.georgetown.edu/coronavirus/public-health-and-university-operations/
- Wearing a mask is optional in University-owned or operated buildings. However, everyone has the right to wear a mask whenever and wherever they wish on the Georgetown campus.
- You will be refused entry to sit for the Test and asked to leave the Test venue if you do not comply with such health and safety measures. In that event, you will be deemed to have forfeited any Test fee that you have paid.

If you are feeling unwell on the Test Day

- If you have any symptoms of COVID-19 (for example coughing, sore throat, high fever and/or headache) on the Test Day, you should not attend the Test.
- The Host Institution reserves the right to refuse you from sitting the exam at its absolute discretion, if you are reasonably suspected to have such symptoms of COVID-19. In that event, you will be deemed to have forfeited any Test fee that you have paid.

Reporting Time and Test Schedule:

- Please arrive at the test site during the scheduled reporting time. Upon arriving at the test site, report to your assigned classroom. You must present your admission voucher (print out), proper photo identification, and health attestation form submitted in the morning of the test date to a proctor in order to be allowed into the classroom.
- Since the test takes place during winter when severe weather could affect roads and public transportation, please make sure you allow for extra time to reach the test site as well as to return to your destination.
<table>
<thead>
<tr>
<th>Level</th>
<th>Report Time</th>
<th>Test Instruction</th>
<th>Language Knowledge &amp; Reading</th>
<th>Break</th>
<th>Test Instruction</th>
<th>Listening</th>
</tr>
</thead>
<tbody>
<tr>
<td>N1</td>
<td>12:15-1:00 (45 min)</td>
<td>1:00-1:10 (10 min)</td>
<td>1:10-3:00 (110 min)</td>
<td>3:00-3:20 (20 min)</td>
<td>3:20-3:25 (5 min)</td>
<td>3:25-4:20 (55 min)</td>
</tr>
<tr>
<td>N2</td>
<td>12:15-1:00 (45 min)</td>
<td>1:00-1:10 (10 min)</td>
<td>1:10-2:55 (105 min)</td>
<td>2:55-3:15 (20 min)</td>
<td>3:15-3:20 (5 min)</td>
<td>3:20-4:10 (50 min)</td>
</tr>
</tbody>
</table>

**Note:** There will be a short break between sections. The schedule above is subject to change in the event of any unexpected situation at the test site.

**Special Accommodations:**
Test schedule for test taker(s) with special arrangements is (are) as follows:

<table>
<thead>
<tr>
<th>Level</th>
<th>Report Time ID Check</th>
<th>Instruction</th>
<th>Vocabulary</th>
<th>Break</th>
<th>Instruction</th>
<th>Grammar &amp; Reading</th>
<th>Break</th>
<th>Instruction</th>
<th>Listening</th>
</tr>
</thead>
<tbody>
<tr>
<td>N3</td>
<td>12:15-1:00 (45 min)</td>
<td>1:00-1:10 (10 min)</td>
<td>1:10-1:40 (30 min)</td>
<td>1:40-1:55 (15 min)</td>
<td>1:55-2:00 (5 min)</td>
<td>2:00-3:10 (70 min)</td>
<td>3:10-3:25 (15 min)</td>
<td>3:25-3:30 (5 min)</td>
<td>3:30-4:10 (40 min)</td>
</tr>
<tr>
<td>N4</td>
<td>12:15-1:00 (45 min)</td>
<td>1:00-1:10 (10 min)</td>
<td>1:10-1:35 (25 min)</td>
<td>1:35-1:50 (15 min)</td>
<td>1:50-1:55 (5 min)</td>
<td>1:55-2:50 (55 min)</td>
<td>2:50-3:05 (15 min)</td>
<td>3:05-3:10 (5 min)</td>
<td>3:10-3:45 (35 min)</td>
</tr>
<tr>
<td>N5</td>
<td>12:15-1:00 (45 min)</td>
<td>1:00-1:10 (10 min)</td>
<td>1:10-1:30 (20 min)</td>
<td>1:30-1:45 (15 min)</td>
<td>1:45-1:50 (5 min)</td>
<td>1:50-2:30 (40 min)</td>
<td>2:30-2:45 (15 min)</td>
<td>2:45-2:50 (5 min)</td>
<td>2:50-3:20 (30 min)</td>
</tr>
</tbody>
</table>

**Room Assignment:**
- Your room assignment is based on the last 5 digits of your registration number, which is printed on your admission voucher.
- Room assignments are subject to change on the test day. In case there is a room change, a notice will be posted.

<table>
<thead>
<tr>
<th>Test Level</th>
<th>Registration Numbers</th>
<th>Location (Classroom #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>N1</td>
<td>10001 – 10066, 10068-10080</td>
<td>ICC 115</td>
</tr>
<tr>
<td>N1 (SA)</td>
<td>10067</td>
<td>ICC 112</td>
</tr>
<tr>
<td>N2</td>
<td>20002 - 20080</td>
<td>ICC 103</td>
</tr>
<tr>
<td>N2 (SA)</td>
<td>20001</td>
<td>ICC 113</td>
</tr>
</tbody>
</table>
General Testing Guidelines:
- Dress so that you can adapt to any room temperature.
- Guests who accompany you to the test center are not allowed in the classroom.
- You are not allowed to leave the test room until a proctor dismisses you. If you get sick during the test and must leave the room, you must notify the proctor so that the proctor can accompany you out of the room.

What to Bring to the Test Site:
You **MUST** bring the following items to the test site.
1. A hard copy (print-out) of the **health attestation form you submitted to Georgetown University in the morning of the test date**.
2. Wearing a mask is optional in University-owned or operated buildings. However, everyone has the right to wear a mask whenever and wherever they wish on the Georgetown campus.
3. Your **admission voucher**.
4. A **valid form of photo ID**. Copies are not accepted.
   - Acceptable forms of official identification include driver’s license, passport, or student ID. Social security cards, credit or ATM cards, and retail credit cards are not acceptable.
   - The name on your voucher must match the name on the official ID that you bring to the test center.
   - It is your responsibility to ensure that your official ID is valid and available on the day of the test.
   - ID checks are strictly enforced. If you arrive at the test center without a valid ID, you will not be permitted to take the test.
5. Several sharpened No. 2 or HB **pencils** and an **eraser** for multiple-choice answer sheets.
   Pencils and erasers will not be supplied at the test center.
6. An analog watch. (We do not provide a clock in the classroom.)
   Do **NOT** bring a watch that beeps. Digital watches are not allowed. You cannot use your cell phones as a timepiece.

Prohibited Materials: Do Not Bring the Following Items to the Test Site:
1. Electronic devices or media such as tablets, laptops, or any other recording devices.
2. A watch that beeps or has an alarm.
3. Handwritten or printed materials.
4. Food or drinks, except water in a clear bottle with no label and with a secure lid.
   The water bottle must be stored in your bag under your seat, not on your desk, during the test.
5. Cell phones
All cell phones must be **completely turned off** and stored during the test. If your phone makes any noise for whatever reason, including incoming calls, vibrate mode, accidents, etc., we will **void your test score** and you will not receive a score for the test.

**Note:** If you are traveling from a distance and have any prohibited items or a travel bag with you, you must leave your belongings with a proctor at your designated classroom during the test. Your personal bag should be kept under your seat and should not block any walkways.

**Directions to Georgetown University (37th & O Streets)**
It is your responsibility to know how to get to the test site. The information below is provided for your guidance. Maps are available at [http://maps.georgetown.edu/](http://maps.georgetown.edu/).

**By Car:**
Driving directions and parking information is available at:
- [http://www.georgetown.edu/directions-to-georgetown](http://www.georgetown.edu/directions-to-georgetown)
Southwest Garage is open free for visitors on Sundays. Southwest Garage is accessible through Canal Road or Prospect Street.
- [http://maps.georgetown.edu/southwestgarage/](http://maps.georgetown.edu/southwestgarage/)

**By Metro & Bus:**
The two nearest metro stations to Georgetown University are Rosslyn and Dupont Circle. Take the following bus from each station to Georgetown University.

**From Rosslyn:**
Take **38B BUS** at Rosslyn Metro Station. Get off at NW M Street & NW 34th Street and walk to Georgetown University. Trip Planner is available at the Washington Metropolitan Area Transit Authority website: [http://www.wmata.com/index.cfm](http://www.wmata.com/index.cfm).
You can also walk from Rosslyn to Georgetown University across Key Bridge (about 20 minutes).

**From Dupont Circle:**
1. At Connecticut Avenue & Q Street, take **D2 BUS** towards **Glover Park**. Get off at NW Q Street & NW 35th Street.
2. At NW P Street & NW 20th Street, take **G2 BUS** towards Georgetown. Get off at the terminal, NW 37th Street & NW O Street. Trip Planner is available at [http://www.wmata.com/](http://www.wmata.com/).

**From Airports (Reagan National Airport, Dulles International Airport):**
Many ground transportation services (taxi, shuttle, metro rail, metro bus, rental cars) are available from all airports to Georgetown University. Please visit the following websites for more information about ground transportation:
Directions to Intercultural Center (ICC):
The Main Gate at Georgetown University is at 37th St NW & O St NW. Enter through that gate and follow the red brick path that angles off to the right. At the end of the red brick path is a red brick plaza in front of a red brick building, which is the Intercultural Center (ICC). Check the location of Intercultural Center (ICC) on the campus available at: http://maps.georgetown.edu/. A downloadable campus map is available at the site (Click on CAMPUS MAP PDF on the top) or at https://georgetown.app.box.com/s/qd3ykc0q1mow9fj1qjlly3lsut23ukin.

Georgetown University Visitor Registration
Georgetown University looks forward to your upcoming visit.
   Event Name: Japanese Language Proficiency Test
   Event Date: 12/4/2022
   Event Location: Main Campus - 3700 O Street NW – ICC (Intercultural Center)
   Visitor URL: https://gucovid.force.com/visitor/s/?event=VE5519

To help protect the health and safety of the Georgetown community, including our guests, all visitors ages 12 and older to University-owned or operated buildings must be up to date on COVID-19 vaccination (i.e., primary series and, when eligible, an additional dose), or attest to having a medical or religious exemption from being vaccinated.

Please follow the steps below that are required before your visit.
• **Step #1:** Anytime between now and the day before your visit, please submit documentation showing you are up to date on COVID-19 vaccination with a vaccine authorized for emergency use or granted approval by the U.S. Food and Drug Administration (FDA) or the World Health Organization (WHO). Acceptable proof of vaccination includes, but is not limited to:
  o CDC COVID-19 Vaccine Card
  o WHO Vaccine Booklet
  o Documentation provided by a healthcare organization or country
  o Note: If you are not up to date on COVID-19 vaccination but attest to having an appropriate medical or religious reason for not being vaccinated, you will be able to indicate this as part of Step #1 and proceed with the process required to visit our campus. You will be required to submit to the University proof of a negative PCR test taken within 48 hours prior to your arrival time on our campus when you submit your health attestation on the day of the event.

   **Click Here to complete Step #1:** https://gucovid.force.com/visitor/s/?event=VE5519

• **Step #2:** Assuming successful completion of Step 1, you will receive a short health attestation form via email on the morning of the event date (for multiday events, you will receive this email on the FIRST DAY of the event ONLY, regardless which day you are attending). Please complete this form, attesting that you are symptom free before coming to campus. If you indicate any symptoms consistent with COVID-19, you will not be permitted to visit a Georgetown-owned or managed campus or building until you are symptom free.
Complete Step #1 Now at https://gucovid.force.com/visitor/s/?event=VE5519

Your event or meeting host will be able to monitor your progress on Step #1 above, and they may contact you if they see if you have not yet completed this step ahead of your scheduled time on campus. While event hosts are not provided information about your COVID-19 vaccination or your religious or medical exemption from vaccination, they are notified of the outcome of any COVID-19 test required by the University in connection with a claimed exemption and whether you have reported having COVID-19 symptoms or being in close contact with anyone who has tested positive.

Contact:
Please direct all questions and inquiries to:
American Association of Teachers of Japanese (AATJ)
Tel: (303) 492-5487  E-mail: jlpt@aatj.org