

# [IMPORTANT NOTICES Regarding the JLPT and the COVID-19 Pandemic]

## Applications

- The JLPT in the United States accepts **online applications only**.
- Application will be taken on a first-come first-served basis.

## Registration opens 9am PDT in a staggered sequence:

- **N1: August 10 (Wed)**
- **N2: August 12 (Fri)**
- **N3: August 15 (Mon)**
- **N4: August 17 (Wed)**
- **N5: August 19 (Fri)**

**Closes when all seats are FULL or on September 13 (Tue) at 5pm PDT, whichever is sooner.**

## Application Capacity

Maximum application capacities are shown in the following table.

	N1	N2	N3	N4	N5	Total
Los Angeles, CA	145	140	170	120	165	740
Chicago, IL	80	110	70	70	70	400
New York, NY	100	100	75	50	50	375
Honolulu, HI	40	45	30	20	20	155
Atlanta, GA	40	50	70	70	70	300
San Francisco, CA	120	130	150	60	90	550
Washington D.C.	80	80	80	80	80	400
Seattle, WA	100	100	100	60	60	420
Fayetteville, AR	30	30	40	40	100	240
Philadelphia, PA	80	80	80	80	80	400
Boston, MA	60	54	50	36	36	236
Houston, TX	25	60	50	50	55	240
Ann Arbor, MI	60	100	75	50	60	345
Boulder, CO	30	65	50	45	60	250
Miami, FL	30	50	50	50	50	230
Portland, OR	50	50	50	50	50	250
Monterey Bay, CA	48	52	60	60	50	270

## Observance of COVID-19 Health and Safety Measures

- You **must comply** with any **health and safety measures** (for example, **wearing a face mask**, sanitizing your hands, **or showing proof of vaccination or a negative COVID test**) that the Host Institution imposes at the test venue.
- You will be refused entry to sit for the test and asked to leave the test venue if you do not comply with such health and safety measures. In that event, you will be deemed to have forfeited any test fee that you have paid.

## If you are feeling unwell on the Test Day

If you have any symptoms of COVID-19 (for example coughing, sore throat, high fever and/or headache) on the test day, you should not attend the test.

The Host Institution reserves the right to refuse you from sitting the exam at its absolute discretion, if you are reasonably suspected to have such symptoms of COVID-19. In that event, you will be deemed to have forfeited any test fee that you have paid.

# [How to Apply to Take the JLPT in the US]

Visit the website for the JLPT in the US (<https://www.aatj.org/jlpt-us>). Links to the online registration system will be available during the application period. You will need to create an account and register using that system.

**Test Date:** December 4 (Sunday), 2022

## Application Period:

- Opens in a staggered sequence one level at a time, as described below:
  - N1: August 10 (Wed) at 9am PDT
  - N2: August 12 (Fri)
  - N3: August 15 (Mon)
  - N4: August 17 (Wed)
  - N5: August 19 (Fri)
- **Closes either when all seats are full or on September 13 (Tue) 5pm PDT, whichever is sooner.**

**Cost:** \$100

## Special Testing Accommodations (STA)

- Applicants with an impairment or disability may request STA. Registration and payment for the JLPT must be completed first. There is a specific question on the application form regarding STA, and affected applicants should check the box: "Do you need Special Accommodations?" with "Yes" as the answer.
- After the application is complete, additional STA forms and related medical documents must then be submitted **electronically** to American Association of Teachers of Japanese, JLPT ([jlpt@aatj.org](mailto:jlpt@aatj.org)).
- **The deadline** for completion of STA applications will be **September 2 (Fri) at 5pm PDT**.

**The additional STA forms are available online at** <https://www.aatj.org/jlpt-us> .

There is no assurance that accommodations will be granted. If an applicant fails to complete the STA procedure by the deadline, or if the STA request is unsuccessful, the applicant will still be allowed to attempt the Test under the same regular conditions as other examinees.

# 2022 JLPT Rules and Policies for Test Participation

The Japanese Language Proficiency Test ("JLPT") is organized by the Japan Foundation ("JF") in collaboration with the American Association of Teachers of Japanese ("AATJ"), which will act as the "Administrator" to conduct the JLPT at 17 test sites in the United States in 2022.

The Rules and Policies for Test Participation ("JLPT Rules") pertain to registration, participation, and issuance of test scores and certificates of proficiency in connection with the 2022 JLPT. Registrants for the JLPT are referred to as "you," "the registrant," or "the examinee." It is the registrant's responsibility to read the JLPT Rules carefully and comply with them.

## 1. Acceptance of JLPT Rules

By registering online for the JLPT, you are agreeing to abide by these JLPT Rules as well as all requirements specified or communicated to you either verbally or in written form at the test site for which you have registered even if your registration form is received without your signature. The JF and AATJ reserve the right to change or amend the JLPT Rules without notice.

## 2. Registration

Submission of a completed application and advance payment in full of the test fee are required in addition to your agreement to abide by the JLPT Rules.

## 3. Payment Policies

All payments must be completed in advance online for your application to be processed. The fees for registration must be paid by credit card and you will not be eligible for JLPT registration until the full payment is received.

## 4. Refund Policy

All fees are non-refundable, unless the local test committee cancels the exam. See paragraph 16 (Test Delay/Test Cancellation Policy) below. Should a refund be granted after the registration deadline, a \$10 administration fee will be deducted from the test fee.

Note: No refunds will be given if the Test is not cancelled but an examinee is impacted or unable to sit for the test due to travel restrictions, regional lockdown, or any other reason related to COVID-19.

## 5. Withdrawal or Absence from Test Administration

If you withdraw your registration or are absent on the day of the test, you will forfeit any test fee that you have paid, and you will not receive a refund or credit. Registration and fees cannot be transferred or deferred to future tests.

## 6. Test Level and Test Site Change Policy

Once your registration is completed, no cancellations or changes are allowed.

## 7. Identification

You must bring to the test site a current government-issued identification printed in English with the name in which you registered, and including your photograph. Copies will not be accepted.

Acceptable forms of official identification include a driver's license, passport, or state-issued ID. If you are a minor, a student ID is also acceptable as long as the ID includes a photograph and name. Unacceptable forms of ID include social security cards, credit or ATM cards, and retail credit cards. If the name on your identification differs from the name in which you are registered, you must bring a court-certified copy of the official name change (e.g., marriage certificate, court order, etc.). If you do not have proper identification at the time of your test, you will be denied admission to the test session. If you are refused admission to the test, for any reason, you will be considered absent and will not receive a credit or refund of any kind.

## 8. Late Arrival

If you arrive more than 10 minutes after the test administration has begun for any given section (except for the listening section\*), you may be denied admission, in which case you will be considered absent. You may be permitted to complete the remaining sections, provided that you comply with the test rules. A decision of pass or fail will be given only to those examinees who take all sections of the test.

\*Once the listening section of the test starts, no one will be allowed to enter the classroom. If you arrive after the test administration has begun for the listening section, you will be denied admission and you will be considered absent from that section.

## 9. Test Materials are the Property of JF

All test booklets, answer sheets, and other test materials are the sole property of the Japan Foundation. You are not permitted to take, copy, photograph, or otherwise reproduce or transmit, any test materials, in whole or in part, by any means including by hand or with the use of any electronic device of any kind.

## 10. Test Session

The total test time is between 90 and 170 minutes long (not including breaks), depending on the test level you take. After being admitted to the test site, you may not leave until you have been officially dismissed and all of your test materials have been collected by an administrator. At the end of the exam, once your materials are collected and you are dismissed, you must leave the test site and will not be allowed to re-enter once you leave.

The registrant must follow all reasonable instructions given either verbally or in written form throughout the test, including but not limited to instructions to relocate during the test session. You are not to communicate with other examinees or any unauthorized persons in any way during the test administration, nor engage in any other form of misconduct or behavior that would disrupt or unfairly affect the performance of other examinees.

You are **NOT permitted** to use or have the following items during the test: **notes, cellular phone, electronic communication device, digital watch, visual or audio recording or listening device or any device with an on/off option, scratch paper, or any other unauthorized aid.**

The only items allowed on your desk throughout the test session are: the test booklet, the answer sheet, pencils, erasers, your admission voucher, and photo identification. You may use the margins of the test booklet for any intermediate work you need to do to answer specific questions.

If you engage in any inappropriate conduct, you may be removed from the test site at any time during the test at the sole discretion of an administrator and you will receive no credit or refund of any kind.

There may be extra questions in the Japanese-Language Proficiency Test which do not count toward your score. These questions allow the Japan Foundation and Japan Educational Exchanges and Services to make test scores comparable across administrations and to determine how new questions function under actual test conditions.

## 11. Test Score Reporting

### a. Determination of Pass or Fail

To pass, (1) the total score must be at or above the passing score (overall pass mark) and (2) the score for each section must be at or above the passing score for that section (sectional pass mark). If your score for one section is below the sectional pass mark, you will fail, no matter how high your total score might be. If you miss a section(s), no points will be given for the entire test, including the section(s) which you completed.

### b. Online Test Results Announcement

Test results will be available on the JLPT website at <https://www.jlpt.jp/e/> between the end of January and March 2023.

- Your registration number and passcode are required to check your test result online.
- You will not be able to see your test results online if you failed to correctly write a passcode at the time of registration.
- The online results will be available until the end of March 2023.

### c. Certificate and Score Report

Examinees who complete the entire test will receive a test score report in March 2023, unless the JF finds, in its sole and absolute judgment, any irregularities in your test answers and resultant test scores, in which case the test will be invalidated.

A certificate of proficiency will be sent along with the test score report to those examinees who successfully pass the test. Certificates and score reports with typographical errors (i.e., name or date of birth) will be corrected and re-issued by the JF if they are reported within a year after the date of issue.

Results will be sent out using USPS first-class mail; AATJ will not be able to accommodate special delivery options. If your certificate is bent or creased during mailing, AATJ will not replace it.

Note: All test results are final and cannot be contested or re-graded.

Note: The COVID-19 pandemic might cause long delays in processing or re-issuing a certificate.

## 12. Non-compliance or Irregularities at the Test Site

If you fail to comply with the rules set forth in the JLPT Rules, instructions communicated to you orally and/or in writing at the test administration, or if doubts are raised about the validity or legitimacy of your registration or your score, the proctor will bring such non-compliance or irregularities to the attention of the Administrator. The Test Administration may void or invalidate your test scores at any time if, in its sole and absolute discretion, it determines that there is reason to question its validity or legitimacy due to circumstances within or beyond your control.

## Your test score will be invalidated if:

1. you are found to have taken the test in someone else's place, or to have engaged someone to take the test on your behalf.
2. your identity could not be verified due to the use of a fraudulent ID or other such reason;
3. you have provided or received answers for the test or have used a dictionary, textbook, reference book, crib sheet, mobile device or anything written on your desk or personal items prior to the test;
4. you share the test contents and answers, photos of the test papers and/or answer sheets, or audio content of the listening test via the Internet or any other means of communication with any third party, and vice versa;
5. you refuse to follow instructions;
6. you remove the test paper and/or answer sheets from the test site;
7. you take photos of the test booklet and/or answer sheets and/or disclose to any other party the contents or answers of test papers or the audio content of the listening test via the Internet or any other means of communication;
8. you have disturbed other examinees in any way;
9. **your mobile device or watch alarm sounds, vibrates or otherwise disturbs other examinees during the test;**
10. you cooperate with someone committing infraction (1), (2), (3), (4), (5), (6) or (7); or
11. you engage, or cause another person to engage, in any other misconduct associated with the registration procedures or test-taking.

## 13. Invalidation After the Test

If the JF determines that you committed any of the misconduct listed in Paragraph 12 or there are any other reasons to believe that a misconduct has occurred in connection with your test taking (including, without limitation, unusual or irregular answer patterns, inconsistent performance, or any other irregularities), the JF may invalidate or cancel your test scores, decline to issue any certification or score report, or prohibit you from taking any future JLPT. Upon receipt of an inquiry from any third party about your JLPT results, the JF may inform the third party that your test results are invalid or cancelled.

Except as provided in the JLPT Rules, you agree that you will not have any claims against the JF, and that the JF will not be responsible for any claims or damages resulting from or arising out of your participation in the JLPT including, without limitation, the JF's refusal to issue any test scores or certification, the JF's invalidation or cancellation of your test score or certification for any reason. You further agree and accept that the above rules are reasonable to maintain the integrity and reputation of the JLPT; and have agreed not to seek any claims against the JF or any other party associated with the administration of the JLPT.

## 14. Special Testing Accommodations

A registrant who requires special assistance due to physical impairments or learning disabilities is required to submit a Special Testing Accommodation Request Form with their test registration form by September 2 (Fri), 2022. No late requests will be accepted, and no arrangements will be made unless the Request Form is submitted by the deadline.

## 15. Program Change

All aspects of the JLPT are subject to change at the sole discretion of the AATJ and the JF.

## 16. Test Delay / Test Cancellation Policy

The Administrator of each test site, in consultation with AATJ, has the authority to delay or cancel the test in the event of a natural disaster or state of emergency. In the event that the test is cancelled, the test will not be postponed, but all examinees may receive a refund of the test fee only (no compensation will be given for travel-related expenses). A \$10 administration fee will be deducted from the Test fee. The cancellation announcement will be posted at the test site as well as on the AATJ website at <http://www.aatj.org>.

The start time may be delayed if there is a disruption to public transportation due to bad weather and/or other causes and if it is determined that a certain number (about 30%) of examinees will be able to reach the venue by delaying the time. Even if the start time of the test is delayed, the delayed test will be conducted on the same date unless it is cancelled altogether.

If it is determined that the test may not be conducted during the same day as a result of delaying the start time, the test will not be conducted. The test will be deemed to have been cancelled and the examinees will receive a refund of the test fee only. A \$10 administration fee will be deducted from the test fee.

If the test is delayed or cancelled, the Administrator responsible for the test site will notify the examinees in a manner that he or she deems to be most appropriate under the circumstances.

## 17. Limitation of Liability

You agree that your sole remedy for breach of these rules or any other cause of action arising from or related to your taking the JLPT, including but not limited tort causes of actions, shall be limited by the actual amount of the fees that you paid to the AATJ for registration for the JLPT. In no event shall the JF, the AATJ, the Administrator, or any of their officers, directors, employees, attorneys, agents or subcontractors be liable to you, or to anyone making a claim by or through you, for any claim arising from or related to your taking the JLPT, including claims related to these JLPT Rules and their application, regardless of the form of action or theory of recovery, for: (a) any indirect, special, exemplary, consequential, incidental or punitive damages, even if the possibility of such damages is known; (b) lost profits, lost revenue, lost business expectancy, benefit of bargain damages, business interruption losses or loss of data; (c) injunctive relief; or (d) direct damages of any kind that exceed the amount of the fees for registration that you paid.

### COVID-19 Disclaimer

***COVID-19-related health protocols may be in effect at the time of the test, including, without limitation, required mask or face coverings, symptom screening, and/or confirmation of no known symptoms of and exposure to COVID-19. The test site administrators may unilaterally make changes to health protocols according to updated public health guidance and law. Any test taker who does not comply with COVID-19-related health protocols may be required to leave the test site, and his/her registration fee will not be refunded.***

***An inherent risk of exposure to COVID-19 exists in any place where people gather. Test takers assume all risks, hazards, and dangers arising from or relating in any way to the risk of contracting COVID-19 or any other communicable disease or illness, or a bacteria, virus or other pathogen capable of causing a communicable disease or illness, whether occurring before, during, or after the event, however caused or contracted, and voluntarily waive all claims and potential claims against the local test organizers, the American Association of Teachers of Japanese, the Japan Foundation, and their respective officers, employees, contractors and agents.***