

## SAMPLE PROPOSAL 2

CHENG & TSUI

### Professional Development Grant

1. Last name: \_\_\_\_\_ First name: \_\_\_\_\_ Middle name: \_\_\_\_\_

2. Affiliation name and address:

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3. E-mail: \_\_\_\_\_

4. Phone numbers- Home: \_\_\_\_\_ Cell: \_\_\_\_\_

5. Home address: \_\_\_\_\_

6. Your students' level:

- K-12  
 Community College  
 College and Universities  
 Others (Please explain) \_\_\_\_\_

7. Proposal:

Describe your proposal in about 250 words. Include information on what you want to do, why it is beneficial to you and the field of teaching Japanese. Also describe the expected outcome of your proposed project.

I have been collaborating with two colleagues at a university in Hokkaido on research on the acquisition of onomatopoeia by Japanese language learners. I am from Tokyo and am planning to go back to Japan for three weeks during the winter break. During that time, I want to travel to Sapporo for a few days to discuss our research. Although we have been and will keep communicating via Skype, it will be beneficial and necessary for us to meet in person to get acquainted with each other so that we can work together better. We will review the research carefully in detail and plan its future. Since we are planning to submit a proposal for a presentation at the 2013 AATJ conference in the spring, my travel to Sapporo will give us a good chance to discuss our presentation if our proposal has been accepted. We are also planning to create an onomatopoeia workbook for learners of Japanese. The \$500 grant will help us complete the research and the subsequent project successfully. (172 words)

## 8. Budget

Please provide an estimated budget for your proposed project; include the total cost as well as the amount you are requesting. If you are proposing attending a workshop, seminar, conference, etc., include the name, place, and date. If you are driving, include mileage. This applies to any other trip you might want to take.

I plan to travel to Hokkaido from Tokyo during the winter break to discuss ongoing research on onomatopoeia with my collaborators.

Estimated Total cost: \$800

Air travel from Tokyo to Sapporo	\$350
Two nights lodging in Sapporo	\$300
Ground transportation, food, etc.	\$150

I will have no outside funding, and your \$500 grant will reduce my personal expense to \$300.

(4-21-2014)